

**MINUTES OF MEETING
TRANQUILITY
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Tranquility Community Development District was held on Wednesday, **August 9, 2023** at 2:00 p.m. at 5445 S. Washington Ave. Floor, Titusville, Florida.

Present and constituting a quorum were:

Gary Allen	Chairman
Kenneth Belshe <i>by phone</i>	Vice Chairman
William Livingston	Assistant Secretary
David Lusby	Assistant Secretary
Clint Smith	Assistant Secretary

Also, present were:

Jeremy LeBrun	GMS, Manager
David Rothman <i>by phone</i>	Bryant Miller Olive, PA
Rodney Honeycutt	District Engineer, Honeycutt & Associates
Nika Hosseini <i>by phone</i>	Cobb Cole Attorneys

The following is a summary of the discussions and actions taken at the August 9, 2023 Tranquility Community Development District's Regular Board of Supervisor's Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. LeBrun called the meeting to order at 2:00 p.m. Four Board members were in attendance constituting a quorum and one Board member joined via phone.

SECOND ORDER OF BUSINESS

Public Comment Period

Mr. LeBrun stated that there were only Board members and staff in attendance.

THIRD ORDER OF BUSINESS

Public Hearing

Mr. LeBrun asked for a motion to open the public hearing.

On MOTION by Mr. Livingston, seconded by Mr. Smith, with all in favor, Opening the Public Hearing, was approved.

A. Consideration of Resolution 2023-02 Adopting the Fiscal Year 2024 Budget and Relating to the Annual Appropriations

Mr. LeBrun presented Resolution 2023-02 to the Board. He stated that in their agenda package they had a copy of the budget and there were also paper copies available. He explained that they budget looked relatively similar to what they had seen up to this point and there were no major changes. He pointed out the actuals were through June 30th. He noted that the projected for the next three months was on page 11 of the PDF as well as the proposed budget for Fiscal Year 2024 was on the far-right column. He explained that not much had changed from the previous year and there were very small increases in a couple of categories including the insurance and the annual audit. He asked for any questions or comments. Hearing none,

On MOTION by Mr. Lusby, seconded by Mr. Livingston, with all in favor, Resolution 2023-02 Adopting the Fiscal Year 2024 Budget and Relating to the Annual Appropriations, was approved.

B. Consideration of Fiscal Year 2023/2024 Funding Agreement

Mr. LeBrun presented the Fiscal Year 2023/2024 Funding Agreement to the Board. He noted that it was on page 16 of the PDF for review. He stated that it was similar to what they were currently operating under. He explained that this would be the Funding Agreement for the District and they would only be billed for expenses as they were incurred. Following the Funding Agreement is Exhibit 'A', which is the Fiscal Year 2024 budget. He asked for any questions or comments. Hearing none,

On MOTION by Mr. Livingston, seconded by Mr. Smith, with all in favor, the Fiscal Year 2023/2024 Funding Agreement, was approved.

Mr. LeBrun stated that there were no members of the public present. He asked for a motion to close the public hearing.

On MOTION by Mr. Smith, seconded by Mr. Lusby, with all in favor, Closing the Public Hearing, was approved.

FOURTH ORDER OF BUSINESS

Approval of Minutes of the May 10, 2023 Board of Supervisors Meeting

Mr. LeBrun presented the minutes of the May 10, 2023 Board of Supervisors meeting. He asked the Board for any comments or corrections to those. The Board had no changes.

On MOTION by Mr. Livingston, seconded by Mr. Smith, with all in favor, the Minutes of the May 10, 2023 Board of Supervisors meeting, were approved.

FIFTH ORDER OF BUSINESS

Presentation of Fiscal Year 2022 Financial Audit

Mr. LeBrun reviewed the Fiscal Year 2022 financial audit with the Board. He noted that the audit was on page 37 of the PDF. He stated that this was their annual audit. He explained that Community Development Districts were required to have an audit performed by an independent firm. He pointed the Board to the letter to management, which was on page 62. He stated that this letter details the outcome of the audit, and it was a clean audit with no findings from their auditor, Grau & Associates. He stated that if there were any questions, he would be happy to answer them.

On MOTION by Mr. Livingston, seconded by Mr. Lusby, with all in favor, the Fiscal Year 2022 Financial Audit, was approved.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Hosseini had nothing new to report to the Board.

B. Engineer

Mr. Honeycutt had nothing further to report.

C. District Manager's Report

i. Balance Sheet and Income Statement

Mr. LeBrun presented the unaudited financials. He noted that there was no action necessary. He offered to answer any questions on the financials.

ii. Ratification of Funding Requests No. 8-11

Mr. LeBrun reviewed Funding Requests No. 8 through 11. He stated that was on page 75 of the PDF. He asked for any questions or comments.

On MOTION by Mr. Smith, seconded by Mr. Livingston, with all in favor, Funding Requests No. 8-11, were ratified.

iii. Review of Fiscal Year 2024 Meeting Schedule

Mr. LeBrun stated that the Fiscal Year 2024 meeting schedule was on page 93 of the PDF, and it detailed a proposed schedule for Fiscal Year 2024. He noted that it was the same schedule that they had been operating on. He explained that if the Board finds that a meeting is not necessary, they could always cancel it. He further explained that this meeting schedule gives them flexibility to advertise all those dates, if they are needed going forward.

On MOTION by Mr. Belshe, seconded by Mr. Lusby, with all in favor, the Fiscal Year 2024 Meeting Schedule, was approved.

SEVENTH ORDER OF BUSINESS

Other Business

There being no comments, the next item followed.

EIGHTH ORDER OF BUSINESS

Supervisors Requests

There being no comments, the next item followed.

NINTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Smith, seconded by Mr. Lusby, with all in favor, the meeting was adjourned.


Secretary/Assistant Secretary


Chairman/Vice Chairman