

**MINUTES OF MEETING  
TRANQUILITY  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Tranquility Community Development District was held on Wednesday, **November 8, 2023** at 2:00 p.m. at 5445 S. Washington Ave. Floor, Titusville, Florida.

Present and constituting a quorum were:

Gary Allen Jr.	Chairman
Kenneth Belshe <i>by phone</i>	Vice Chairman
William Livingston <i>by phone</i>	Assistant Secretary
David Lusby	Assistant Secretary
Clint Smith	Assistant Secretary

Also, present were:

Jeremy LeBrun	GMS, Manager
David Rothman <i>by phone</i>	Bryant Miller Olive, PA

*The following is a summary of the discussions and actions taken at the November 8, 2023 Tranquility Community Development District's Regular Board of Supervisor's Meeting.*

**FIRST ORDER OF BUSINESS**                      **Roll Call**

Mr. LeBrun called the meeting to order at 2:00 p.m. Three Board members were in attendance in person and two via phone constituting a quorum.

**SECOND ORDER OF BUSINESS**                      **Public Comment Period**

Mr. LeBrun stated that there were only Board members and staff in attendance.

**THIRD ORDER OF BUSINESS**

**Approval of Minutes of the October 11, 2023 Board of Supervisors Meeting**

Mr. LeBrun presented the minutes of the October 11, 2023 Board of Supervisor’s meeting and asked for any comments, corrections, or questions. Hearing none, he asked for a motion of approval.

On MOTION by Mr. Livingston, seconded by Mr. Smith, with all in favor, the Minutes of the October 11, 2023 Board of Supervisors meeting, were approved.

**FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2024-01 Appointing an Assistant Secretary**

Mr. LeBrun presented the resolution to the Board and stated that this resolution will appoint him as the assistant secretary allowing him to work on the Districts behalf for the Board.

On MOTION by Mr. Smith, seconded by Mr. Lusby, with all in favor, Resolution 2024-01 Appointing an Assistant Secretary, was approved.

**FIFTH ORDER OF BUSINESS**

**Acceptance of Ranking of the Audit Committee and Authorizing Staff to Send a Notice of Intent to Award Number 1 Ranked Firm**

Mr. LeBrun noted that the Audit Committee Meeting that met previously to the Board of Supervisor’s Meeting ranked Grau & Associates number 1 and this motion will accept that ranking and authorize staff to send a notice of intend to award to that firm for auditing services.

On MOTION by Mr. Lusby, seconded by Mr. Smith, with all in favor, Acceptance of Ranking of the Audit Committee and Authorizing Staff to Send a Notice of Intent to Award #1 Ranked Firm Grau & Associates, was approved.

**SIXTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

There being no comments, the next item fo0llowed.

**B. Engineer**

There being no comments, the net item followed.

**C. District Manager's Report**

**i. Balance Sheet and Income Statement**

Mr. LeBrun presented the unaudited financials. He noted first is the balance sheet and income statement that was provided in the agenda package. He stated no action is required by the Board.

**ii. Ratification of Funding Requests No. 12-16**

Mr. LeBrun presented funding requests No. 12-16 and stated that these have already been executed and that they were just looking for a motion of ratification.

On MOTION by Mr. Smith, seconded by Mr. Allen, with all in favor, Funding Requests No. 12-16, were ratified.

**SEVENTH ORDER OF BUSINESS**

**Other Business**

There being no comments, the next item followed.

**EIGHTH ORDER OF BUSINESS**

**Supervisors Requests**

There being no comments, the next item followed.

**NINTH ORDER OF BUSINESS**

**Adjournment**

Mr. LeBrun asked for a motion to adjourn the meeting.

On MOTION by Mr. Smith, seconded by Mr. Lusby, with all in favor, the meeting was adjourned.

  
Secretary/Assistant Secretary

  
Chairman/Vice Chairman